



Registration Instructions for SingHealth Institutions (except SGH)

Step 1: If you are a SingHealth staff, registration has to be done through your respective HR Representatives. The names of the representatives can be found in the table below.

Step 2: A confirmation email with more information on the Congress will be sent to you upon approval.

HR contacts for respective SingHealth Institutions:

| Institution | Name | Email address |
|------------------------------------|-----------------------|--|
| ALPS Pte Ltd | Silvia Goh Poh Kim | silvia.goh.p.k@alpshealthcare.com.sg |
| Changi General Hospital | Gina Goh | HR_CorpLearning@cgh.com.sg |
| KK Women's and Children's Hospital | Faith Teng Si En | Faith.Teng.SE@kkh.com.sg |
| | Jonathan Lok Wei Xuan | lok.wei.xuan@kkh.com.sg |
| National Cancer Centre Singapore | NCCS HR-Learning | HR-Learning@nccs.com.sg |
| National Dental Centre Singapore | Michelle Tia Chiu Mei | michelle.tia.c.m@ndcs.com.sg |
| National Heart Centre Singapore | NHCS-Training | nhc.training@nhcs.com.sg |
| National Neuroscience Institute | Hazel Lim | Hazel_LIM@nni.com.sg |
| | Adeline Ang | Adeline_PH_ANG@nni.com.sg |
| Sengkang General Hospital | Elaine Ang | elaine.ang@skh.com.sg |

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| SingHealth Community Hospitals - <i>Bright Vision Community Hospital</i> - <i>Sengkang Community Hospital</i> - <i>Outram Community Hospital</i> | Joyce Lim | joyce.lim.l.b@singhealthch.com.sg |
| Singapore National Eye Centre | Audrey Ng Yin Ling | audrey.ng.y.l@sneec.com.sg |
| SingHealth HQ | Tong Yi Kai | tong.yi.kai@singhealth.com.sg |
| SingHealth Polyclinics | Priscilla Soh Isabel wee | priscilla.soh.y.q@singhealth.com.sg Isabel.wee.w.q@singhealth.com.sg |

Registration instructions for Singapore General Hospital (SGH):

- The following staff are to submit New Course Requests via the Learning Management System (LMS) at least 6 weeks before programme commencement for approval.
 - NPA3 Staff who are tapping on Department Indicative Budget
 - Registrars and Medical Specialists who are tapping on Reg PDF or CE PDF

Once approved, staff should register directly via the ERMCS website (<https://www.ermcs.sg>) and indicate 'SingHealth Staff' under Company/ Organisation Name OR scan the QR code below / click this link <https://form.gov.sg/642282ea72f46900113b80f3>

- For staff tapping on other sources of funding (eg. dept funds) or self-fund**, staff must seek the necessary approval and register directly via ERMCS website (<https://www.ermcs.sg>) and indicate 'SingHealth Staff/ Singapore General Hospital' under Company/Organisation Name OR scan the QR code below OR click this link <https://form.gov.sg/642282ea72f46900113b80f3>

